

Annual General Meeting

Date 26 June 2016
 Time at 11:00
 Place LSE, London

Present:

Ondrej Muskat	OM	President	Present
Mark Phillips	MP	Director – Midlands	Present
James Arter	PH	Finance Director	Present
Peter Goodman	PG	Youth and Development	Present
Vladislav Tucek	VT		Present
Karolina Stamfestova	KS		Present
Johan Cassel	JC		Skype
Rami Rantala	RR		Skype
Matthew North	MN		Skype

Agenda	Narrative	Actions
Attendance	<p>Attendance is poor. Enough people for quorum here but need to improve in the future. Better and more frequent communication may help, but all teams were aware of AGM details via email or facebook. Maybe also split AGM into technical half and overview to shorten time span for casual attendees.</p> <p>The AGM is the chance for teams to influence decisions taken by the UKFF which are recorded in these minutes of meeting.</p>	<p>Proposals to make both committee member and team rep attendance compulsory. (OM)</p>
Rules update	<p>Various rules tweaks proposed by OM, commented on by MP and discussed by attendees. General comments are that UKFF rules don't need to recap on IFF rules (things like kit) and we shouldn't remove clauses for the sake of it.</p> <p>Voted to clarify rules regarding attendance at tournaments. Brief overview:</p> <ul style="list-style-type: none"> - If a team is late to their fixture by more than 20 minutes after scheduled time then they forfeit 5-0. - If they do not turn up at all, having not previously informed the regional director in enough time to plausibly enact a schedule change, the team will be fined and deducted 1 point. Team will still have to pay the tournament fee. - If the team can provide proof of an unpreventable accident that caused the no show (such as a breakdown etc) then their fine and points deduction may be cancelled. 	<p>OM to send updated rules to members and post on website and Facebook.</p>

	<p>The UKFF acknowledges that teams may not have consistent kit, but advises that this is still punishable by IFF rules by a single B2 penalty. Players must wear t-shirt with numbers on backs and chest.</p> <p>Licences remain as last year; slight clarification that multiple day licences may be upgraded to a season licence, but that no refund will be given if an excess was paid. Half-season licence proposed but vetoed.</p> <p>Team captains must be responsible for ensuring their team lists are correct on match records. Late registrations before tournaments are left up to the regional director's discretion.</p> <p>Players must have now played at a minimum of two league tournaments on separate dates. Clarified that, to the regional director's discretion, if a league game is cancelled that a player was due to play in, then that may count towards a player's eligibility for Nationals.</p> <p>Introduction of a team deposit of £100. This will go back to the teams towards the cost of their final league tournament, but sums may be deducted for breaches of rules, code of conduct etc.</p> <p>Discussed the introduction of a referee's and team's feedback form to identify consistent good/bad behaviour by all. Controversial proposal – to be discussed further in the future.</p> <p>Introduced a line stating that the deadline for any complaints is one week (7 calendar days) after incident, committee has 30 calendar days for investigation. Complaints may still be raised after that time, but may not be treated formally by the UKFF.</p> <p>Introduced a section regarding the cancellation of tournaments for situations outside UKFF control. Main priority is to replay fixtures on a date mutually convenient for all teams. If not, all teams are awarded a 5-0 win.</p>	
<p>Budget</p>	<p>JA outlined the budget from 2015 - 2016 season. Exception in the finances this year is that some predicted from previous years had not occurred, thus meaning that previous year's profits had seemed falsely low. Intending to release these expenses, meaning that the 2015-2016 season shows falsely high profits, leading to a tax of ~£3000 which is the result of several years' profit. However, this means that we are now more legitimate should anyone audit the UKFF. This has also allowed us to pay back some of our creditors. Cash total has gone up from last year.</p>	<p>JA to split budget up further to show more details regarding where the money was spent internally, rather than overall bank balances.</p>



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	<p>KS suggested that non-playing refs should be refunded fuel costs (notionally at 10p per mile) as well as £10 per game. Agreed by attendees.</p> <p>VT proposed that budgets should be handled regionally, rather than nationally. This would allow regions to use their own profit for regional development. Worried that regions are currently subsidising others and not seeing a return on their own money. This was agreed by majority of votes.</p> <p>MP proposed that better communication between regions and development manager would ease some of VT's worries.</p> <p>VT also believes that the current Scottish contribution is too low</p> <p>Adult player's and team's registration fees to stay the same, with the exception of RRL and BUFL, which shall both be £50 per team.</p> <p>Inform payees that they should declare payments (such as referee fees) as extra income.</p>	<p>If SFL become full member of UKFF, than no action needed. If they would like to stay outside of UKFF, check needs to be done.</p>
Regional affairs	<p>South League will be played at The Edge in Haselmere next season – cheaper than previous season's fees.</p> <p>Midlands venue still undecided – may not continue to use Futsal and trying to find an amenable location for all 15 teams is difficult.</p> <p>Scotland will continue in Perth, but venue is getting busier so may be difficult to continue in the future. Unavailable for Nationals, unfortunately.</p>	<p>MP to discuss potential locations with team reps.</p> <p>MP to look into Nationals availability at potential Midlands venues too.</p>
GB teams	<p>Introducing Pavel Polakovic and Kaspars as Men's U19 coaches, replacing Matt Sellars and Mark Phillips. Men's U19s off to Italy in Sept, so working on details for that as priority.</p> <p>Still looking for overall GB squads' manager.</p>	<p>VT to check DBS and other credentials for new coaches</p>
Elections	<p>Since start of last season Peter Goodman, Peter Halket, Miroslaw Koszela and Peter Smejdovec have joined. Matt North and Peter Smejdovec stepping down.</p> <p>MP, JA , PG and OM presented manifestos (please see attached) and were re-elected. Others not present.</p> <p>VT proposed chairman role as same level as president but internal management role, compared to President being face and signatory for UKFF. Initially rejected, but given OM's workload, vote passed.</p> <p>VT elected into new chairman role.</p>	<p>VT and OM to discuss breakdown of roles to ensure clear split between responsibilities and share some of President's current workload.</p>



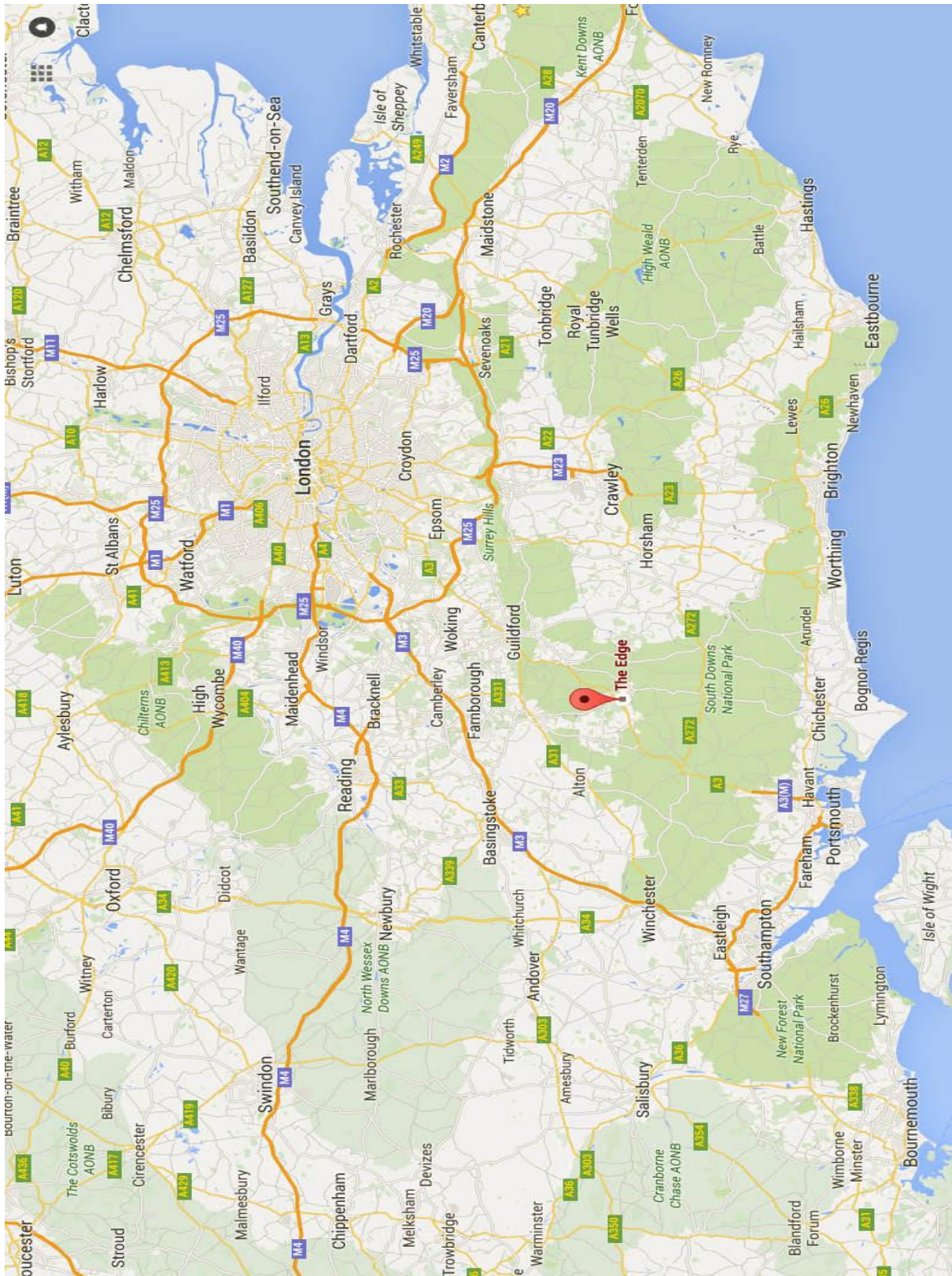
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	Proposed that regions should have a sub-committee, with focus on regional development, social media etc.	
DBS checks	All people working with minors should have up-to-date DBS (England)/PVG (Scotland) checks. UKFF to cover cost of DBS checks for members when required.	VT to contact Hilary Kemp to see if she can still organise DBS checks for UKFF.
UKFF priorities	<p>A discussion took place on the top priorities for the UKFF for the upcoming season:</p> <ul style="list-style-type: none"> - Domestic growth: <ul style="list-style-type: none"> o Support new teams by loan of UKFF sticks etc. Including looking at entry requirements for BUCS (British University and Colleges Sport) floorball. o Sport England pilot scheme - Player and floorball improvement: <ul style="list-style-type: none"> o More referee and coaching courses o Stamp out bad behaviour, specifically towards referees. - International floorball relations: <ul style="list-style-type: none"> o Maintain and support GB squad o Maintain/rebuild IFF relationship <p>It was recognised that there are many other things that could be done but with limited volunteer staff these items take priority over everything else.</p>	
Development	Peter Goodman reported on the work with Sport England and Premier Sport Ltd to start a large scale rollout of floorball across the UK (please see attached slide). He appealed for anyone who wants to be involved to help start up youth teams in their own area to contact him.	
Insurance	Looking at renewing insurance and what is required to be covered. Not much change from this year; proposal to cover training sessions, but believe it's too risky and difficult.	OM to follow up whether feasible to insure team's training sessions.
Scotland merger	Scotland is currently an associate member, but should it be fully affiliated and treated as a region akin to Midlands or South? Several concerns from both sides and no decisions made here. Need to make decision for the right reason. Scotland concerned about keeping budget control.	To be discussed further. OM to report to SFL teams and discuss their future status.



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South division venue



Midlands director – Manifesto

- Find a new venue for Midlands league
- Run Midlands autonomously as is a long distance from Exeter
- Start to merge BUFL and Rec league, if sensible.

Venue Update

- Likely to have two rinks at Derby Arena. Not confirmed yet

Development director – Manifesto



**MARKETING & DEVELOPMENT
MANIFESTO 2016/7**

- Work with national organisations to introduce floorball into a large number of schools etc.
 - Start the process of obtaining Sport England and local councils etc. grants to pay for professional sports coaching businesses to run floorball sessions in many schools or colleges etc.
- Support individual new clubs to start up
 - Creation & loan of start up kits to adult and youth teams
- Promote awareness of floorball at a national level and support regional awareness
 - Promo collateral, websites, events, coordination amongst youth managers

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Sport England Update

- SPORT ENGLAND
 - Meeting held with Head of Youth Community Sport
 - Objective: pilot project, floorball in pre/after-school clubs
 - Funding: SE to County Sports Partnerships to Premier Sport Ltd
 - Staff training: regional UKFF floorball clubs or UKFF
 - Next step: PS & Pete Goodman to recommend target UK towns
- PREMIER SPORT
 - UK's largest provider of sports coaching into schools
 - Fully support of trial & national rollout

Financial director – Manifesto

- Continue to maintain the accounting records for the year and accurately prepare the year end accounts .
- Improve disaggregation of data to enable production of detailed management information.
 - ‘Mini’ accounts for leagues/national teams etc
- Create a more detailed budget given prior year knowledge and compare actual spend to it during year.

UKFF accounts 2016

	Post Exceptional 2016 £	Exceptional Impact	Pre- Exceptional 2016 £	2015 £
Turnover	48 232	-16 465	31 767	40 515
Cost of sales	-18 072		-18 072	-31 213
Gross profit	30 160		13 695	9 302
Operating expenses	-11 598		-10 998	-10 607
Operating profit	18 562		2 697	-1 305
Other Income	20		20	1
Other finance costs	-17		-17	0
Profit on ordinary activities before taxation	18 565		2 700	-1 304
Tax on profit on ordinary activities	-3 328	3 173	-155	0
Profit for the financial year	15 237	-12 692	2 545	-1 304
		0		
		0		
		0		2015
		0		£
Fixed assets		0		
Tangible assets	8 855	0	8 855	10 374
		0		
Current assets		0		
Debtors	0	389	389	410
Cash at bank and in hand	11 740	0	11 740	6 776
		0		7 186
		0		
Creditors: amounts falling due within one year	-4 781	-6 826	-11 607	-10 128
Net current Assets	-4781		-11607	-2 942
		0		
Creditors: amounts falling due after more than one year	0	-6 855	-6 855	-6 855
Net assets	4 074	-1 552	2 522	577
Capital and reserves				
Reserves	-15 237	12 116	-3 121	-577
Reserves	-15 237	12 116	-3 121	-577

Simple numbers that should show where most of our money comes from and where it goes

Income	Team fees	2 000
	Tournament Fees	13 565
	Player Fees	13 413
		28 978
Expenses		
Hall Fees	Midlands	6 750
	Rec	1 530
	Southern	5 767
Referees	Midlands	105
	Southern	120
Nationals	Hall Fees	2 205
	Other Expenses	2 050
Other fees	IFF Fee	1 795
	Website	2 600
	Development	999
	Insurance	2 079
	Accounting expenses	939
		26 939